

**Policy Number: DSCET/IQAC/003**

**DHANALAKSHMI SRINIVASAN  
COLLEGE OF ENGINEERING AND TECHNOLOGY**

**ConsultationPolicy**

**Approval Date** : 23<sup>rd</sup> April 2021

**Governing Body Resolution** : 23<sup>rd</sup> April 2021

**Issued for Implementation** : 26<sup>th</sup> April 2021

**Objectives:**

Consultancy is part of higher engineering institutes. This policy provides the guidelines for the teachers to take up consultancy work supporting industries and others.

**Scope:**

Consultancy is providing professional service. The engineering college has the good potential to offer its expertise in solving some of the issues because of availability of teachers' expertise.

Consultancy services not only generates revenues for the institute it also brings reputation. The students greatly benefit from the institution's such service because they get an exposure and opportunity to work in the field. The students do value such teachers.

The college promotes faculty participation in consultancy. It is a win - win situation. The faculty members and the institution as well benefit from such activities. The institute needs to publicise the expertise available in the institute for consultancy. The teachers with expertise should inform the administration so that this info can be made available in the website. Faculty members receiving awards for such services are positive points for the assessment of the colleges.

**Guidelines:**

- The consultancy can be paid or free. Every member of staff interested to offer consultancy should intimate the college and with the approval of college such activities can be undertaken.
- The college at its website mentions the prospective consultants with their expertise. This helps others to know of institute's capacity and interest.
- The consultant though the institute should sign an agreement with the organization or individual for which service is intended.
- The college infrastructure and facilities can be used.

- The consultant is responsible for revenue collection on delivery of services or as per the agreement.
- The account is to be maintained as per institution's practice.

**Sharing of Revenue:**

The revenue generated (consultation charge) is to be shared at 75 % and 25 % between consultant and institution.